



Marshfield Monkeys

Day Nursery, Wrap Around & Holiday Club

January 2020 Newsletter

Happy New Year! Welcome back, I hope everyone had a lovely Christmas break.

We had a great Winter term including, singing for the WI ladies, watching Marshfield Nursery Christmas dress rehearsal and our younger Monkeys attended the Christmas Mini Marshfield session at the school. We spent time with the residents at Pentwyn Nursing home, as well as supporting the annual Christmas Tree festival at St Marys Church, providing Raven House Trust with a harvest festival hamper, and finally, raising £30 for Children In Need, all this in addition to the activities and experiences the children took part in at Marshfield Monkeys.

This Term theme is 'Weather' 'Y Tywydd'

Our planning this term involves lots of activities and learning, focusing especially on making the most of our indoor and outdoor environment. Please ensure **all** your child's belongings are labelled with their name. This includes their coats, uniform, wellies, hats, gloves, bags and lunch box. **(Please label the outside of your lunch box)**. May we also ask that your child wears a coat with a hood, due to cold weather conditions this term. Also, we have a polite request of not bringing umbrellas into Nursery, due to Health and Safety concerns.

Parents are reminded not to send their child to Monkeys in their new clothes, as we do a lot of 'messy' play. The children are required to wear aprons but may still get their clothes dirty.

This term we will be celebrating Saint Dwywen's Day, Chinese New Year and Valentines Day.

We have a baking activity planned week commencing 20th January and food tasting 27th January, please let us know if your child's allergy or dietary requirements need to be updated, before this activity.

Recycling Please

Before your recycling is collected, please can you save your small plastic bottles and old CD's for w/c 13th Jan and foil/cling film tubes for w/c 10th Feb for our planned activities this term.



Capture for Families

We are going digital! Your child's development file will now be available via the Capture Education App which we trialled last term.



Parents/carers will receive an optional invitation code via email, requiring you to create an account, allowing you to access your child's Marshfield Monkeys development file. You will not be able to access any other child's account in Marshfield Monkeys.

Here you will receive updates and achievements about your child's development in line with the Foundation Phase child development profile, from your key worker. You may also add your own observations/photographs of your child's achievements and celebrations from home too.



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Please note that you do not have to wait for a home-link session with your child's Key Worker if you would like an update or have any concerns about your child's development.

Pentwyn Nursing Home session

Our Christmas visit was cancelled due to an illness outbreak at the nursing home, thus we are awaiting new dates this term to visit them again.

This is an inter generation programme at Pentwyn Nursing home in Marshfield, where our children will take part in singing and playing games with the nursing home residents. These sessions last approx 45 minutes. The children will be transported, and accompanied to/from the nursing home by the staff at Marshfield Monkeys.

Car Seats

A NOTE OF CAUTION AND POLITE REQUEST...Please ensure your child is suitably seated in their car seat whilst driving out of the car park. A number of children have been seen loose in their car seats when leaving Monkeys. To make all parents aware, the setting does have a duty of care to report this. We are sure all parents will appreciate and support the safety aspect of this request.

Family Photos

Please feel free to bring in a family photograph to add to our wall in the story corner....we have plenty of space for everyone.

Jimmy & Jenny Monkey

Our cheeky Monkeys would love to spend a few days with your child. Children are welcome to record their adventures in the books using own drawings, photographs with parents help. These adventures will be shared at circle time.

Emergency Childcare

Please feel free to contact Monkeys if you have an emergency childcare need.

These are additional one off sessions outside your contracted sessions subject to availability.

Normal fees apply plus a £2.50 admin fee per request.

Medicine

Please can you check and remove any medication including Calpol from your child's bag prior to arriving into Monkeys. If your child needs to take prescribed medicine during the session, please approach a member of staff and complete the relevant forms. All medication has to be kept out of reach from all our children.

Existing Injuries

Just a reminder to please complete our Accident at Home form if your child arrives at Monkeys with a pre-existing injury. This is so we are aware the injury has taken place outside our care.

Illness Policy

Just a reminder, our illness policy as required

by CIW states children should not attend

if they are unwell or have been unwell.

E.g. Sickness/diarrhoea 48hr exclusion after the last symptoms.

Amser Snac – Snack Time

Please remember to bring in a piece of fruit each session for your child to share with their friends at snack time, to be put it into the fruit bowl upon arrival.



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Car Parking

The car park is ONLY open to parents/carers dropping off or collecting their child from Marshfield Monkeys that day.

Parents are responsible for the supervision of their children

Walking to and from the car. Please park safely and do not

obstruct the building or exit of the car park. Three disabled

parking spaces are available at the front of the building, please respect these and only park in them if you carry a disability car sticker.

Term Dates 2020 Including closures and Holiday Club:

Spring Term: 06/01/20 to 14/02/20

Holiday club 17/02/20 – 21/02/20

24/02/20 to 03/04/20

(Closed Easter 6/04/20 – 17/04/20)

Summer Term: 20/04/20 to 23/05/20

Holiday Club 26/05/20– 29/05/20

01/06/20 to 17/07/20

(Closed bank holiday 08/05/20, 25/05/20)

Summer Club 20/7/20 – 07/08/20

(Closed 10/8/20 – 28/8/20)

September 2020 term commences Tuesday 1st September.

February Holiday Club

Our fun packed holiday club is Monday 17th February – 21st February. Everyone is welcome, booking forms are available on our website or in Monkeys. Children who have circled 'Term time inclusive of holidays' on their contracts will already have a place reserved.

If your child is eligible for the Childcare Offer for Wales funding this term, please remember that you can also access up to **30 funded hours** during our holiday clubs, spaces are subject to availability. If you haven't already confirmed your hours for February half term, please do so by **24th January** to ensure your child has a funded place.

We are also open May Half Term and the first 3 weeks of the Summer. All day sessions are available from £27.00.

Invoices

Fees for term time (39weeks) or term time including the holiday clubs (45weeks) will be calculated at the beginning of the contract and divided into equal payments from September 2019 to June 2020. Parents will be required to set up a standing order with their bank to make the monthly regular payments or via your childcare voucher scheme.

Fees will be recalculated if your child's sessions are amended or cancelled during the term, or if you are in receipt of the Childcare Offer for Wales funding.

Parents are encouraged to speak to the Leader if they have a query regarding the fees, or for any reason they are likely to have difficulty in making a payment on time. Confidentiality will be assured at all times.

Arrival and Departures

If you arrive late or need to collect your child early, please ring the bell on the garden gate or phone Monkeys on **07874 232680**.



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If fees are not paid at the agreed time then Natasha will notify the parent in writing and request payment at the earliest opportunity. If no payment is made within three days of receipt of notification then Monkeys reserves the right to apply a 'late payment fee' to any outstanding amount owed at a rate of £5.00 per day until such payment is made.

We can accept Childcare Vouchers as payment towards fees, if you would like to pay your fees via your Company Voucher Scheme we are registered with the following voucher schemes:

Computershare Voucher services ref: 0017534914

Sodexo ref: 824633

Care4 ref: 97597216

Edenred ref: P20769318

Kiddivouchers ref: 46586

Fideliti: MAR624C

Busy Bees Marshfield Monkeys

You at Work Marshfield Monkeys

Enjoy Benefits: B021239

Apple Childcare Vouchers: CA00010383

Happy People Vouchers: 05130

Salary Exchange: Marshfield Monkeys

RG Childcare ID is: 18646084699

Our CIW registration number can be located above the cloak room.

Inclement Weather Plan (in advance for the new term starting 6th January)

We will make every effort to ensure Monkeys remains open but in the case of severe weather it may be that we will have to close if we believe there is a risk to the health, safety and welfare of staff and children. The decision to close the Monkeys due to inclement weather conditions in the immediate locality will be made by Natasha who will endeavour to contact all families by email or text. (Please ensure we have an up to date contact number).

If the weather declines during a session:-

- We will co-operate with the parents/carers as to whether they come to collect their child early.
- We will continue until finishing time for those who require it, providing there is the correct ratio of staff to children.
- Your child can be collected by another parent/carer providing you telephone us on 07874 232680 to inform staff of the details of the collector giving them permission to do so and a password.
- We ask parent/carers to keep us informed as to their whereabouts on 07874 232680 so staff can keep themselves and the child updated.
- Staff working in Monkeys will be allowed to travel home early providing that the ratios of the children to adults are maintained.
- Payment of Fees and Lunch Club – If Monkeys is closed due to bad weather, fees will still be charged as normal to cover staff wages and village hall rent.

For those without internet access, please telephone: Natasha 07833 942226



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Marshfield Monkeys Lunch Club

Lunch time club is available:

12.00 – 12.50 to be added onto the AM or PM session

Lunch Club needs to be booked in advance to ensure we have the correct amount of staff on duty each day. Adhoc lunch club fee is £5.00



Top Tips for Storage

Use an insulated lunchbox.

Freeze a carton of juice the night before then use it as a freezer pack.

Avoid packing warm food into the lunchbox.

Refrigerate fruit before packing.

Lunch boxes or bags will be stored in the kitchen area.

PLEASE LABEL YOUR CHILD'S LUNCH BOX

The emphasis of our Lunch Club is:

- to promote healthy eating
- to educate the children on the importance of washing their hands before eating
- to promote good table manners

All in a relaxed and happy atmosphere.

Once the children are settled they are given half an hour to eat their lunch, followed by free play.

All children eat at different paces and therefore to enable the children to finish their packed lunch, we ask parents/carers to provide a **realistic portion** of food to eat in their lunch boxes for the time provided.

The children will be encouraged to eat their food in a particular order, e.g. sandwiches, dairy, fruit and then their treats such as cereal bars. A note will be put in the lunch box to inform parents if any food had not eaten.

Healthy Lunch box check list

For a nutritionally balanced lunch have you included....

A portion of starchy food and a lean protein filling e.g. wholegrain bap, sliced wholemeal bread, chapatti, pitta pocket, pasta or rice with cheese, ham, chicken?

A portion of fruit and vegetables e.g. an apple, satsuma, grapes, cherry tomatoes, carrot or cucumber sticks?

Some dairy e.g. yoghurt, fromage frais, cubes of cheese?

And a drink. When choosing a drink for a lunch box we recommend water, fresh juice, sugar free squash or milk shakes. We would appreciate it if children are not provided with fizzy drinks

Fresh drinking water will be available at all snack and meal times.

To keep up to date with our news, please subscribe to our website

<http://marshfieldmonkeys.co.uk/>

or like us on Facebook <https://www.facebook.com/MarshfieldMonkeys>