



Marshfield Monkeys

Day Nursery, Wrap Around & Holiday Club

February 2020 Newsletter

Welcome back everyone!

We had lots of fun last term with our weather theme. The children really enjoyed learning the Welsh dressing up song, celebrating Saint Dwynwen's Day and Chinese New Year. We have put up lots of photographs around Monkeys so you can see what your little ones have taken part in. We also had two lovely visits to Pentwyn Nursing home and an unannounced Care Inspectorate Wales inspection, which resulted in a GOOD grading in all 4 areas of the inspection. A full copy of the report will be shared once we receive it back from CIW.

Our theme this half term is 'Mini Beasts'.

If anyone has any mini beast pets they would like to bring into Monkeys for a visit, please speak to Natasha.

Our planning this term involves lots of activities and learning, focusing especially on making the most of our indoor and outdoor environment. Please ensure **all** your child's belongings are labelled with their name. This includes their coats, uniform, wellies, hats, gloves, bags and lunch box. **(Please label the outside of your lunch box).** May we also ask that your child wears a coat with a hood, due to the weather conditions. Also, we have a polite request of not bringing umbrellas into Nursery, due to Health and Safety concerns.

Parents are reminded not to send their child to Monkeys in their new clothes, as we do a lot of 'messy' play. The children are required to wear aprons but may still get their clothes dirty.

This term we will be celebrating Shrove Tuesday, St David's Day, World Book Day, Mother's Day and Easter.

Dates for your diary

Monday 2nd March We will be celebrating St David's Day, children are invited to come dressed in red or Welsh costumes

Wednesday 5th March We're putting the **'Book'** back into World Book Day. No dressing up required, children are welcome to bring in their favourite story book to share at circle time and in their key group.

Monday 9th to Friday 13th March For Sport's Relief this year, the children will be taking part in football skills. Sponsor forms to follow. All money raised will be donated to Sports Relief.

Thursday 12th March Inter generation programme visit at Pentwyn Nursing home in Marshfield

Monday 30th March to 3rd April Children will be taking part in our Easter celebrations with an Easter egg hunt and Easter bonnet parade. Bonnets will be made in Monkeys.





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Easter Holidays

Monkeys are closed for the Easter break from Monday 6th April and will re-open Monday 20th April at 7.45am. The 20th is an inset day for Marshfield nursery. If you require an extra session that day, please email Natasha before the end of this term to check availability. *Please note all fees are calculated for the term of the contract (excluding closures- no charge) and divided into equal monthly payments.*

Recycling Please

Before your recycling is collected, please can you save your small cardboard boxes/tubes for our mini beast hotels and foil trays for the fairy gardens.

Late Collections

If you running late collecting your child at the end of their session, call Monkeys on **07874 232680**. Please also sign the late collection book.

It is important that children are collected on time as it can be very distressing for your child. It also affects our staffing ratios, lunch breaks, wages and insurance. All late collections are charged at **£1 per minute** as per our policy. Late collection fees will be invoiced separately.

Capture for Families

We are going digital! Your child's pre-school development file will now be available via the Capture Education App.



Marshfield Monkeys

Parents/carers were emailed an optional invitation code, requiring you to create an account, allowing you to access your child's Marshfield Monkeys development file. You will not be able to access any other child's account in Marshfield Monkeys.

Here you will receive updates and achievements about your child's development in line with the Foundation Phase child development profile, from your key worker. You may also add your own observations/photographs of your child's achievements and celebrations from home too.

Please note that you do not have to wait for a home-link session with your child's Key Worker if you would like an update or have any concerns about your child's development.

Pentwyn Nursing Home session

This is an inter generation programme at Pentwyn Nursing home in Marshfield, where our children will take part in singing and playing games with the nursing home residents. These sessions last approx. 45 minutes. The children will be transported, and accompanied to/from the nursing home by the staff at Marshfield Monkeys.

Car Seats

A NOTE OF CAUTION AND POLITE REQUEST....Please ensure your child is suitably seated in their car seat whilst driving out of the car park. A number of children have been seen loose in their car seats when leaving Monkeys. To make all parents aware, the setting does have a duty of care to report this. We are sure all parents will appreciate and support the safety aspect of this request.

Jimmy & Jenny Monkey

Our cheeky Monkeys would love to spend a few days with your child. Children are welcome to record their adventures in the books using own drawings, photographs with parents help. These adventures will be shared at circle time.



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Emergency Childcare

Please feel free to contact Monkeys if you have an emergency childcare need. These are additional one off sessions outside your contracted sessions subject to availability. Normal fees apply plus a £2.50 admin fee per request.

Medicine

Please can you check and remove any medication including Calpol from your child's bag prior to arriving into Monkeys. If your child needs to take prescribed medicine during the session, please approach a member of staff and complete the relevant forms. All medication has to be kept out of reach from all our children.

Existing Injuries

Just a reminder to please complete our Accident at Home form if your child arrives at Monkeys with a pre-existing injury. This is so we are aware the injury has taken place outside our care.

Illness Policy

Just a reminder, our illness policy as required by CIW states children should not attend if they are unwell or have been unwell. E.g. Sickness/diarrhoea 48hr exclusion after the last symptoms.

May Holiday Club

We had fun packed February half term holiday club with a SPACE theme. Our May holiday club is Tuesday 26th May – 29th May. Everyone is welcome, booking forms are available on our website or in Monkeys. Children who have circled 'Term time inclusive of holidays' on their contracts will already have a place reserved.

If your child is eligible for the Childcare Offer for Wales funding this term, please remember that you can also access up to **30 funded hours** during our holiday clubs, spaces are subject to availability. If you haven't already confirmed your hours for May half term, please do so by **27th April** to ensure your child has a funded place.

We're also open the first 3 weeks of the summer. All day sessions are available from £27.00.

Car Parking

The car park is ONLY open to parents/carers dropping off or collecting their child from Marshfield Monkeys that day.

Parents are responsible for the supervision of their children walking to and from the car. Please park safely and do not obstruct the building or exit of the car park. Three disabled parking spaces are available at the front of the building, please respect these and only park in them if you carry a disability car sticker.

Amser Snac – Snack Time

Please remember to bring in a piece of fruit each session for your child to share with their friends at snack time, to be put it into the fruit bowl/bananas in the bag please upon arrival.

We cannot serve bananas on a Monday or Thursday due to a severe allergy.



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Term Dates 2020 Including closures and Holiday Club:

Spring Term: 06/01/20 to 14/02/20

Holiday club 17/02/20 – 21/02/20

24/02/20 to 03/04/20

(Closed Easter 6/04/20 – 17/04/20)

Summer Term: 20/04/20 to 23/05/20

Holiday Club 26/05/20– 29/05/20

01/06/20 to 17/07/20

(Closed bank holiday 08/05/20, 25/05/20)

Summer Club 20/7/20 – 07/08/20

(Closed 10/8/20 – 28/8/20)

September 2020 term commences Tuesday 1st September.

Invoices

Fees for term time (39weeks) or term time including the holiday clubs (45weeks) will be calculated at the beginning of the contract and divided into equal payments from September 2019 to June 2020. Parents will be required to set up a standing order with their bank to make the monthly regular payments or via your childcare voucher scheme.

Fees will be recalculated if your child's sessions are amended or cancelled during the term, or if you are in receipt of the Childcare Offer for Wales funding.

Parents are encouraged to speak to the Leader if they have a query regarding the fees, or for any reason they are likely to have difficulty in making a payment on time. Confidentiality will be assured at all times.

If fees are not paid at the agreed time then Natasha will notify the parent in writing and request payment at the earliest opportunity. If no payment is made within three days of receipt of notification then Monkeys reserves the right to apply a 'late payment fee' to any outstanding amount owed at a rate of £5.00 per day until such payment is made.

We can accept Childcare Vouchers as payment towards fees, if you would like to pay your fees via your Company Voucher Scheme we are registered with the following voucher schemes:

Computershare Voucher services ref: 0017534914

Sodexo ref: 824633

Care4 ref: 97597216

Edenred ref: P20769318

Kiddivouchers ref: 46586

Fideliti: MAR624C

Busy Bees Marshfield Monkeys

You at Work Marshfield Monkeys

Enjoy Benefits: B021239

Apple Childcare Vouchers: CA00010383

Happy People Vouchers: 05130

Salary Exchange: Marshfield Monkeys

RG Childcare ID is: 18646084699

Monthly Fees

Payment is required at the beginning of each month in advance, unless otherwise arranged.

Contracted fees for 2019-2020 school year, final payment is 1/6/2020. Please remind your voucher payments or bank this is the final payment.

Our CIW registration number can be located above the coat pegs.



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Marshfield Monkeys Lunch Club

Lunch time club is available:

12.00 – 12.50 to be added onto the AM or PM session

Lunch Club needs to be booked in advance to ensure we have the correct amount of staff on duty each day. Adhoc lunch club fee is £5.00



Top Tips for Storage

Use an insulated lunchbox.

Freeze a carton of juice the night before then use it as a freezer pack.

Avoid packing warm food into the lunchbox.

Refrigerate fruit before packing.

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Lunch boxes or bags will be stored in the kitchen area.

PLEASE LABEL YOUR CHILD'S LUNCH BOX

The emphasis of our Lunch Club is:

- to promote healthy eating
- to educate the children on the importance of washing their hands before eating
- to promote good table manners

All in a relaxed and happy atmosphere.

Once the children are settled they are given half an hour to eat their lunch, followed by free play.

All children eat at different paces and therefore to enable the children to finish their packed lunch, we ask parents/carers to provide a **realistic portion** of food to eat in their lunch boxes for the time provided.

The children will be encouraged to eat their food in a particular order, e.g. sandwiches, dairy, fruit and then their treats such as cereal bars. A note will be put in the lunch box to inform parents if any food had not eaten.

Healthy Lunch box check list

For a nutritionally balanced lunch have you included....

A portion of starchy food and a lean protein filling e.g. wholegrain bap, sliced wholemeal bread, chapatti, pitta pocket, pasta or rice with cheese, ham, chicken?

A portion of fruit and vegetables e.g. an apple, satsuma, grapes, cherry tomatoes, carrot or cucumber sticks?

Some dairy e.g. yoghurt, fromage frais, cubes of cheese?

And a drink. When choosing a drink for a lunch box we recommend water, fresh juice, sugar free squash or milk shakes. We would appreciate it if children are not provided with fizzy drinks

Fresh drinking water will be available at all snack and meal times.

To keep up to date with our news, please subscribe to our website

<http://marshfieldmonkeys.co.uk/>

or like us on Facebook <https://www.facebook.com/MarshfieldMonkeys>