



Marshfield Monkeys Playgroup

November 2017 Newsletter

Welcome back, I hope everyone had a lovely half term holiday.

Our theme this term is 'Myself – Fy Hun' and 'Winter - Y Gaeaf'

Our planning this term involves lots of activities and learning inside and outside. Children will need to be suitably dressed for the weather and bring a warm winter coat with a hood every day to playgroup. Please ensure your child's belongings are labelled, this includes their coat, wellies, bags and lunch box if staying for lunch. *(Please label the outside of your lunch box).*

This term we will be celebrating a number of festivals including Remembrance Day, Children in Need, Hanukkah and Christmas. Whilst out on your travels please can you keep an eye out for pine cones for our Christmas craft.



Dates for your Diary

W/c Monday 13th November

We will be celebrating World Kindness Week. Our focus will be on acts of kindness from the children and staff within playgroup.

Please can you complete a 'Thank You' note which we will add to our kindness zone if your child has shown an act of kindness at home or with their friends. This could be if your child has helped someone, praised someone, given an enormous hug or shared something special etc. These notes will be shared with the children during circle time.

Friday 17th November

The Great Spotacular! children are invited to come dressed to playgroup in spots for Children in Need day. We will be holding a sweepstake raffle which is available on the playgroup parent board £2 per duck, all funds raised will be donated to Children in Need.

Wednesday 22nd November

Our playgroup photographer 'Tempest' will be visiting to take individual and family photographs. These make lovely Christmas gifts. If your child does not normally attend this day but would like to come along to have their photograph taken then please add their name/time to the list on the parent notice board. Final orders must be brought into playgroup by Wednesday 29th November please, you can also order and pay for your photographs online.

W/c Monday 27th November

Home link appointments are available all week, please see the Parent notice board for times. This is an opportunity to meet your child's key worker and discuss your child's progress.

Tuesday 12th December

The morning children will be entertaining Marshfield WI ladies with a practice run of this years' Christmas sing along.



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Monday 18th 9.30am & 2.30pm or Wednesday 20th December 9.30 am

Parents and family members are invited to our Monkey festive sing along and refreshments. AM/PM usual session times apply. If your child does not normally attend either of these sessions but would like to take part in the sing along or swap a session that week please let us know by *Friday 8th December*.

Tuesday 19th December

TBC Marshfield nursery dress rehearsal

Thursday 21st December

We have been invited to the Marshfield pre-school Christmas party at 10am. If you do not wish your child to attend, please let us know. Parents are welcome to attend with their child if this is not their usual session.

Friday 22nd December: Children's Christmas party. 09.00 – 12.50.



If you would like your child to attend the Christmas party please add £15.00 to the total on your November invoice (children who usually attend Friday's, have already been charged their normal fee)

Breakfast club and PM session are still available that day.

Thank you

Diolch yn Fawr! A huge thank you to Harry, Samuel and Freddie's grandmother for her kind donation.

Staff News

We would like to welcome back Vicky from her maternity leave. Vicky will be returning back to a Tuesday lunch club, Wednesday and Thursday all day. We would also like to welcome Sarah who will be working part time in our breakfast and afterschool club.

Existing Injuries

Just a reminder to please complete our Accident at Home form if your child arrives at playgroup with a pre-existing injury. This is so we are aware the injury has taken place outside the playgroup's care.

Comments Book

Please feel free to add any feedback about the playgroup in our comments book, this can be located next to the self-registration board.

Illness Policy

Just a reminder, our illness policy as required by CSSIW states children should not attend playgroup if they are unwell or have been unwell. e.g. Sickness/diarrhoea 48hr exclusion after the last symptoms.

Amser Snac – Snack Time

Please remember to bring in a piece of fruit each session for your child to share with their friends at snack time, to be put it into the fruit bowl upon arrival.



Marshfield Monkeys Playgroup

Car Parking

The car park is only open to parents/carers dropping off or collecting their child from Marshfield Monkeys Playgroup that day.

Parents are responsible for the supervision of their children walking to and from the car. Please park safely and do not obstruct the building or exit of the car park. Three disabled parking spaces are available at the front of the building, please respect these and only park in them if you carry a disability car sticker.

If you are the last car leaving the car park at the end of the day, please can I request you put the chain across the gate.

Invoices

Invoices have been issued until Friday 22nd December, payment is required by **17/11/17** please.

For parents wishing to pay online, our bank details are included on your child's invoice, please put your child's name in the reference so we can track payment and sign the payments book when using this method.

We can accept Childcare Vouchers as payment towards fees, if you would like to pay your fees via your Company Voucher Scheme we are registered with the following voucher schemes:

Computershare Voucher services ref: 0017534914

Sodexo ref: 824633

Care4 ref: 97597216

Edenred ref: P20769318

Kiddivouchers ref: 46586

Fideliti: MAR624C

Busy Bees Marshfield Monkeys Playgroup

You at Work Marshfield Monkeys Playgroup

Our CSSIW registration number is available upon request, the certificate is located above the cloak room.

CHRISTMAS HOLIDAYS MONDAY 25th DECEMBER – FRIDAY 5th JANUARY

Playgroup will re-open **Monday 8th January 2014 7.45am**

Please let us know if you require an additional session that day as the school and nursery is closed for their training day

To keep up to date with Playgroup News please subscribe to our website

<http://marshfieldmonkeys.co.uk/>

or like us on Facebook <https://www.facebook.com/MarshfieldMonkeysPlaygroup>

Arrival and Departures

If you arrive late or need to collect your child early, please ring the bell on the garden gate or phone Playgroup on **07874 232680**.

Using a registered provider may entitle you to help with your childcare costs, call 0345 300 3900 or www.hmrc.gov.uk/taxcredits for further information.



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Inclement Weather Plan (in advance for the new term starting 8th January)

We will make every effort to ensure Playgroup remains open but in the case of severe weather it may be that we will have to close if we believe there is a risk to the health, safety and welfare of staff and children. The decision to close the playgroup due to inclement weather conditions in the immediate locality will be made by Natasha who will endeavour to contact all families by email or text. (Please ensure we have an up to date contact number).

If the weather declines during a session:-

- We will co-operate with the parents/carers as to whether they come to collect their child early.
- We will continue until finishing time for those who require it, providing there is the correct ratio of staff to children.
- Your child can be collected by another parent/carer providing you telephone us on 07874 232680 to inform staff of the details of the collector giving them permission to do so and a password.
- We ask parent/carers to keep us informed as to their whereabouts on 07874 232680 so staff can keep themselves and the child updated.
- Staff working in Playgroup will be allowed to travel home early providing that the ratios of the children to adults are maintained.
- Payment of Fees and Lunch Club – If the Playgroup is closed due to bad weather, fees will still be charged as normal to cover staff wages and village hall rent.

For those without internet access, please telephone: Natasha 07833 942226