



# Marshfield Monkeys Playgroup

## November 2016 Newsletter

Welcome back, I hope everyone had a lovely half term holiday.

**Our theme this term is 'Senses' and 'Winter' – Y Gaeaf'**

Our planning this term involves lots of activities and learning inside and outside. Children will need to be suitably dressed for the weather and bring a warm winter coat with a hood every day to playgroup. Please ensure your child's belongings are labelled, this includes their coat, wellies, bags and lunch box if staying for lunch. **(Please label the outside of your lunch box).**

This term we will be celebrating a number of festivals including Halloween, Bonfire night, Remembrance Day, Children in Need, Hanukkah and Christmas. Whilst out on your travels please can you keep an eye out for pine cones for our craft table.



### Dates for your Diary

#### Monday 31<sup>st</sup> October

Halloween themed fun day, children are welcome to come in fancy dress (optional).

#### W/c Monday 7<sup>th</sup> November

Home link appointments are available all week for our 2 year olds and new starters, please see the Parent notice board for times. This is an opportunity to meet your child's key worker and discuss your child's progress and settling in. Home link appointments for all older children will take place in January. Please feel free to approach any member of staff if you would like to discuss your child's needs.

#### W/c Monday 14<sup>th</sup> November

We will be making bird feeders next week, we would really be grateful for donations of bird seed, raisins, grated cheese and lard please. Please can you also raid your recycling boxes for small pots.

#### Friday 18<sup>th</sup> November Children in Need

Children are invited to bring in a scooter or bike for a sponsored scoot/cycle, dressing up is optional. All money raised will be donated to Children In Need.

#### Monday 7<sup>th</sup> November Tempest Photographs

Our playgroup photographer Sarah from Tempest will be visiting to take individual and family photographs. These make lovely Christmas gifts. If your child does not normally attend this day but would like to come along to have their photograph taken then please add their name/time to the list on the parent notice board. Final orders must be brought into playgroup by Monday 14<sup>th</sup> November please, you can also order and pay for your photographs online.

#### Tuesday 6<sup>th</sup> December

The morning children will be entertaining Marshfield WI ladies with a practice run of this year's Christmas concert.



# Marshfield Monkeys Playgroup

**Monday 12<sup>th</sup> & Tuesday 13<sup>th</sup> December 9.30 am and 2.45pm**

Everyone is invited to the above dates to come and hear their little 'monkeys' sing. AM/PM usual session times apply. If your child does not normally attend either of these sessions but would like to take part in the concert or swap a session that week please let us know by *Friday 2<sup>nd</sup> December*.

**Children's Christmas party Date TBC**

Our children's Christmas party will take place during the final week of term. We're just waiting to hear back from Marshfield School as to their plan so we don't overlap.

**Friday 16<sup>th</sup> December:** Last day of term, we will close at 5.00pm until Tuesday 3<sup>rd</sup> January.

**Holiday Club**

We had a fun October half term Holiday club, photographs can be found on our Facebook page. Forms are now available to book a place for our February half term holiday club Monday 20<sup>th</sup> to Friday 24<sup>th</sup> February 2017.

**Thank you**

Doilch yn Fawr! A huge thank you to Harry, Samuel and Freddie's grandmother for her kind donation. It will help purchase a post box for the role play area and small world toys.

## Illness Policy

Just a reminder, our illness policy as required by CSSIW states children should not attend playgroup if they are unwell or have been unwell.

e.g. Sickness/diarrhoea 48hr exclusion after the last symptoms.

**Please can you also give playgroup a call if you child is missing a session due to illness.**

## Lunch Club

Parents are reminded to please cut up grapes and tomatoes in half (lengthways) as they pose a choking hazard. They are the perfect size to completely block a child's windpipe. Uncut fruit will be removed from your child's lunch box and sent back home. Doing such a simple thing could potentially prevent such an accident

## Amser Snac – Snack Time

Please remember to bring in a piece of fruit each session for your child to share with their friends at snack time, to be put it into the fruit bowl upon arrival.

## Arrival and Departures

If you arrive late or need to collect your child early, please ring the bell on the garden gate or phone Playgroup on **07874 232680**.

Children booked in for breakfast club need to arrive by **8.30am** at the latest, to ensure they have enough time to eat their breakfast.

**Emergency Childcare**

Please feel free to contact playgroup if you have an emergency childcare need, these are additional one off sessions outside your contracted sessions subject to availability. Normal fees apply plus a £2.50 admin fee per request.



# Marshfield Monkeys Playgroup

## ★ Staff News

★ We would like to welcome Lauren, our new playgroup assistant to Monkeys. Lauren is a level 3 qualified child care practitioner with SENCO experience who will be working in our afterschool club and covering maternity leave.

★ Natasha recently took part in a 2 day 'Keeping our Children Safe' training, as the Designated Person for Child Protection. All staff have now taken part in Anti-terrorism and Female Genital Mutilation awareness training which will now form part of our Safe Guarding and Child Protection policy. Helen has updated her Paediatric First Aid qualification.

## ★ Car Parking

★ The car park is only open to parents/carers dropping off or collecting their child from Marshfield Monkeys Playgroup that day.

★ Parents are responsible for the supervision of their children walking to and from the car. Please park safely and do not obstruct the building or exit of the car park. Three disabled parking spaces are available at the front of the building, *please respect these and only park in them if you carry a disability car sticker.*

## ★ Invoices

★ Invoices have been issued until Friday 16<sup>th</sup> December, payment is required by **11/11/16** please.

★ For parents wishing to pay online, our bank details are included on your child's invoice, please put your child's name in the reference so we can track payment and sign the payments book when using this method.

★ We can accept Childcare Vouchers as payment towards fees, if you would like to pay your fees via your Company Voucher Scheme we are registered with the following voucher schemes:

★ **Computershare Voucher services ref:** 0017534914

★ **Sodexo ref:** 824633

★ **Care4 ref:** 97597216

★ **Edenred ref:** P20769318

★ **Kiddivouchers ref:** 46586

★ **Fideliti:** MAR624C

★ **Busy Bees** Marshfield Monkeys Playgroup

★ **You at Work** Marshfield Monkeys Playgroup

★ Our CSSIW registration number is available upon request, the certificate is located above the cloak room.

**CHRISTMAS HOLIDAYS CLOSURE MONDAY 19<sup>th</sup> DECEMBER – MONDAY 2<sup>nd</sup> JANUARY**

★ Playgroup will re-open **Tuesday 3<sup>rd</sup> January 2017 7.45am.**

Using a registered provider may entitle you to help with your childcare costs, call 0345 300 3900 or [www.hmrc.gov.uk/taxcredits](http://www.hmrc.gov.uk/taxcredits) for further information.



# Marshfield Monkeys Playgroup

## Marshfield Monkeys Playgroup Lunch Club

### Lunch time club is available:

12.00 – 13.00 to add on to the AM/PM session

Lunch Club needs to be booked in advance to ensure we have the correct amount of staff on duty each day.



### Top Tips for Storage

Use an insulated lunchbox.

Freeze a carton of juice the night before then use it as a freezer pack.

Avoid packing warm food into the lunchbox.

Refrigerate fruit before packing.

Lunch boxes or bags will be stored in the kitchen area.

**PLEASE LABEL YOUR CHILD'S LUNCH BOX**

### The emphasis of our Lunch Club is:

- to promote healthy eating
- to educate the children on the importance of washing their hands before eating
- to promote good table manners

All in a relaxed and happy atmosphere.

Once the children are settled they are given half an hour to eat their lunch, followed by free play.

All children eat at different paces and therefore to enable the children to finish their packed lunch, we ask parents/carers to provide a **realistic portion** of food to eat in their lunch boxes for the time provided.

The children will be encouraged to eat their food in a particular order, e.g. sandwiches, dairy, fruit and then their treats such as cereal bars. A note will be put in the lunch box to inform parents if any food had not eaten.

### Healthy Lunch box check list

For a nutritionally balanced lunch have you included....

A portion of starchy food and a lean protein filling e.g. wholegrain bap, sliced wholemeal bread, chapatti, pitta pocket, pasta or rice with cheese, ham, chicken?

A portion of fruit and vegetables e.g. an apple, satsuma, grapes, cherry tomatoes, carrot or cucumber sticks?

Some dairy e.g. yoghurt, fromage frais, cubes of cheese?

And a drink. When choosing a drink for a lunch box we recommend water, fresh juice, sugar free squash or milk shakes. We would appreciate it if children are not provided with fizzy drinks

**Fresh drinking water will be available at all snack and meal times.**

To keep up to date with Playgroup News please subscribe to our website

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or like us on Facebook <https://www.facebook.com/MarshfieldMonkeysPlaygroup>